**K-12 & Mt. SAC Regional Consortium**

**Steering Committee Agenda**

Monday, June 13 2016

2:00-4:00

Mt. San Antonio College, Bldg. 40, Rm 146

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| X | Baldwin Park  (John Kerr, Veronica Valenzuela) | X | Charter Oak  (Kathleen Wiard) | X | Mt. San Antonio  (Liza Becker, Madelyn Arballo, Tami Pearson) |  |  |
| X | Bassett  (Albert Michel, Virginia Espana) | X | Covina Valley  (Dan Gribbon, Claudia Karnoski) | X | Pomona  (Enrique Medina) | **Partners/guests present**: | |
|  | ESGVROP  (Elia Evans, Leticia Covarrubias) | X | Hacienda La Puente  (Matt Smith, Elena Paul) | X | Rowland  (Rocky Bettar) |

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| **Agenda Items** |  | **Outcomes** |
| Welcome & Agenda Check  Public Comment  Approval of Minutes of 05/09/2016 | Rocky moved and Enrique seconded a motion to approve the minutes of May 9. Motion carried. |  |
| Objectives for the day:   1. Data and Accountability  * 15-16 Data Collection * 16-17 Data Collection  1. Budget 2. Deliverables 3. Summer Work Groups 4. Update on Project Director | 1. Madelyn reviewed the data required for 2015-16.   1. Unduplicated count of total adults served by AEBG programs and services, regardless of fund source. 2. Unduplicated count of adults served by student support and career services, regardless of fund source. This also includes phone calls, presentations, Open House, etc. 3. Unduplicated count of students served by AEBG programs and services who received at least 1 hr of instructional contact. Counts should be unduplicated *within* each program area, but may be duplicated *across* program areas. 4. Total enrollment and a total duplicated count of students who received at least 12 hours of instructional contact. 5. Counts of course completed. Counts are calculated by tallying completion by participants at the course level, then aggregating course totals by program areas. (Districts shall apply the definitions typically applied within their systems for course completion.) 6. Required demographic measures include age (date of birth), gender, ethnicity, disability status, highest school grade completed, and EL status. 7. Consortium Effectives/Plan Implementation Report   Madelyn shared information regarding the 2016-17 data collection requirements. In particular, the consortium must submit a budget, budget summary and Work Plan for the development of a Data and Accountability System by **December 20, 2016**. Madelyn and Rocky will check with other consortia to see what they are doing.   1. 2. Madelyn shared an updated budget sheet and asked that districts submit all invoices by Thursday, June 16 to close out this year’s budget. 2. 3. Madelyn reviewed the timeline for summer deliverables to the state. 3. 4. Wanda provided an update on the work of the Work Groups this summer. ESL has met twice and made significant progress in identifying progress indicators. They also provided suggestions for the Fall 2016 Conference. They will meet again on Sept 9. ABE/ASE has asked to attend the ERWC conference in August to gain a better understanding of the course and expectations. They will meet again on June 23. Wanda is meeting with Counselors and Support Staff on June 15 to identify staff development needs and bring them up to date on the data and accountability requirements for student support services. The other Work Groups have not responded. 4. 5. Madelyn provided an update on the Project Manager position. There are currently 15 applicants. Initial interviews will be July 14 with final interviews scheduled for July 18. An August start date is anticipated. |  |
| Other updates and topics  Adjourn | The Fall conference was scheduled for **October 26 from 8:30-1:30 at Kellogg West.** The same general format will be followed. Wanda will follow up to confirm.  Albert moved and Liza seconded a motion to adjourn. Motion carried. | . |

**Next meeting:** Monday, July 18, 2:00, Mt. San Antonio College, Bldg 40, Rm 103